

INSTALL ELECTRIC OUTLETS AT ZOO ENCLOSURES

REQUEST FOR PROPOSALS

From: The Navajo Nation Zoo
Department of Fish and Wildlife
P. O. Box 1329

Window Rock, AZ 86515

Contact: BRENNON KEE, Acting Zoo Curator, 928-871-6573, bkee@navajozoo.org

****PRE-PROPOSAL SITE VISIT: JANUARY 28, 2026 @ 10am**

****PROPOSALS DUE: FEBRUARY 11, 2026**

Tse Bonito Park was developed in Window Rock beginning in the 1960s, with the Navajo Zoo being constructed during 1976-77. While much growth and development have occurred at the Zoo over the previous decade, many of the original animal enclosures are still in use today. Many of the improvements of the last decade have benefitted the visitors, staff, and the animals. However, one feature is missing that will assist in Zoo staff providing services to the animals: that is **INSTALLING ELECTRICAL OUTLETS AT ANIMAL ENCLOSURES**. Currently, only 7 of the 18 animal enclosures have functional electrical outlets at them; therefore, the Zoo facility is looking for a certified electrical firm to extend electricity to the remaining Eleven Enclosures, plus the Events Stage, in 2026. These outlets will allow the staff to provide electric water bowls in the wintertime, and other services as needed throughout the year.

This RFP is seeking a qualified contractor to complete a large outdoor electrical project at the Zoo in Window Rock Arizona. Overall, this project includes the following aspects:

1. Determine best routes to extend underground electrical service to the animal enclosures and events stage from existing electrical panels at the Zoo Buildings.
2. Install underground/aboveground outdoor conduit(s) to extend electricity from existing buildings to animal enclosures and events stage.
3. Run outdoor-approved electric wires through conduit(s) and install 2-gang weatherproof exterior outlet box and GFCI outlets at each enclosure and events stage.
4. Upgrade electrical service panel (fuse box) in old restroom.
5. Provide NTUA inspection/approval and power-up the system(s).

DEADLINE TO SUBMIT PROPOSAL AND COST ESTIMATE IS FEBRUARY 11, 2026 at 5PM. Submit proposal and sealed cost estimate either in-person at the Navajo Nation Zoo, or via U.S. Mail to:

**Brennon Kee, Zoo Curator
Navajo Nation Zoo
P.O. Box 1329
Window Rock, AZ 86515**

SCOPE OF WORK DETAILS

1. DETERMINE BEST ROUTES FOR EXTENDING ELECTRICAL SERVICES

The Navajo Zoo currently has 11 enclosures that have no electrical services; figure 1 shows these 11 enclosures in green. Also, the Event Stage in the center of the Zoo needs a functional electrical outlet. The contractor shall use the layout of existing electrical services throughout the Zoo (Figure 1 in red) to determine the best layout of extending electrical services to the enclosures and stage. The electrician should use the physical distances between existing services and enclosures, and use the existing electrical loads to determine best alignment of new services. All/most new services are expected to be run underground from source to enclosures, and the contractor will be responsible to determine how many enclosures can be run together on the same electrical circuit. The electrical contractor should also expect to consult with the Zoo Curator for any potential underground obstacles to proposed alignments.

2. & 3. INSTALL UNDERGROUND/ABOVEGROUND OUTDOOR CONDUIT AND RUN ELECTRICAL WIRES TO EXTEND ELECTRICITY FROM EXISTING BUILDINGS TO ANIMAL ENCLOSURES AND EVENTS STAGE

The Navajo Zoo staff have been successful in running underground electrical service lines on the southeast portion of the Zoo to serve the enclosures for the raccoon, hawks, birds, and foxes. This portion of the electric service features ¾" to 1" underground conduit, underground feeder electric line, several outdoor junction boxes flush with the ground level, and outdoor 2-gang weatherproof outlet boxes with covers. All these features should serve as a model for completing the underground service to the remainder of the animal enclosures and events stage.

We expect all new electric equipment to meet the specs. for outdoor, weatherproof, and below-ground electrical usage, using NTUA's "2014 Underground Electric Construction Standards". All underground wires will be sheathed in underground conduit. All wires shall be approved for underground

usage. All necessary junctions will be within underground junction boxes, flush-mount to ground level. And all above-ground outlets at enclosures will be GFCI protected and within weatherproof outlet boxes with covers. The contractor will be responsible for constructing the trenches to run underground conduit, being sensitive to the existing landscaping. Any landscaping moved for trenching will be re-installed over the conduit after electrical services are completed.

4. UPGRADE ELECTRICAL SERVICE PANEL (FUSE BOX) IN OLD RESTROOM

In evaluating the Zoo's existing electrical services for this contract, we determined that the old restroom on the north end of the Zoo has an old-style service panel or fuse box. We expect this panel to possibly be used to serve the bears, coyote and bobcat enclosures with electricity. Therefore, as part of this contract, the selected contractor will provide the materials and labor to upgrade this panel to a modern style. We want this work done regardless of whether this panel will be used to serve electricity to animal enclosures.

5. NTUA INSPECTION/APPROVAL AND POWER-UP SYSTEM

The selected contractor must be certified and licensed to install electrical systems on the Navajo Nation, and as such, will allow for inspection from NTUA prior to powering the new lines. The contractor will be responsible to arrange for NTUA inspections and provide approval reports to the Zoo Manager prior to powering the new lines. Once all inspections and approvals are completed, the new lines will be powered and tested to ensure proper voltages are achieved at each new outlet. The project will be considered completed when each new outlet has been tested/verified for proper voltage, all previously-existing landscaping covers the underground activities, and all breakers are on to power the new systems.

IMPORTANT CONSIDERATIONS FOR BIDDING FIRMS

- The Offeror must be licensed and certified to provide electrical services on the Navajo Nation.
- The contractor is responsible to provide all materials and labor to accomplish the scope of work under this contract.

- Offeror must be able to meet all Navajo Nation requirements to enter a contract and to complete this project during spring/summer 2026. **The selected firm will need to be in good standing with the Navajo Nation. They will need to provide Business Registration Certificates, Contractor's License, NBOA Priority Certificate (if applicable), proof of sufficient insurance, Non-Collusion, Debarment & Suspension affidavits, and certificate of Good Standing with Navajo Nation Business Regulatory.**
- Per Navajo Nation Procurement Regulations, a bid security bond of at least ten percent (10%) shall be required if this construction contract is estimated to be greater than \$50,000. In addition, if this construction contract is greater than \$50,000, a performance bond and payment bond will be needed by the selected firm upon the execution of the contract. Please refer to the Procurement Regulations for further details.

Selection of contractor will be per best experience and lowest proposed bid amount, and following Navajo-Preference and Procurement policies set forth by the Navajo Nation; firms must be able to be bonded if bid/contract amount is greater than \$50,000. Firms submitting proposals shall visibly mark "Proprietary" on each part of their proposal which they consider to be proprietary information and shall submit the proposed Cost Schedule in separate sealed envelope. Firms should clearly mark on the outside of proposal package their priority status under the Navajo Nation Business Opportunity Act. **Bids are due no later than February 11, 2026 at 5pm at the Navajo Zoo office or PO Box 1329, Window Rock AZ 86515.**

Please note: the Navajo Nation is not bound to enter a contract under the RFP and may issue a subsequent RFP for the same services; and the Navajo Nation is a sovereign government and all contracts entered as a result for the RFP shall comply with the Navajo Nation law, rules, and regulations, including the Navajo Preference in Employment Act, and applicable federal law, rules, and regulations.

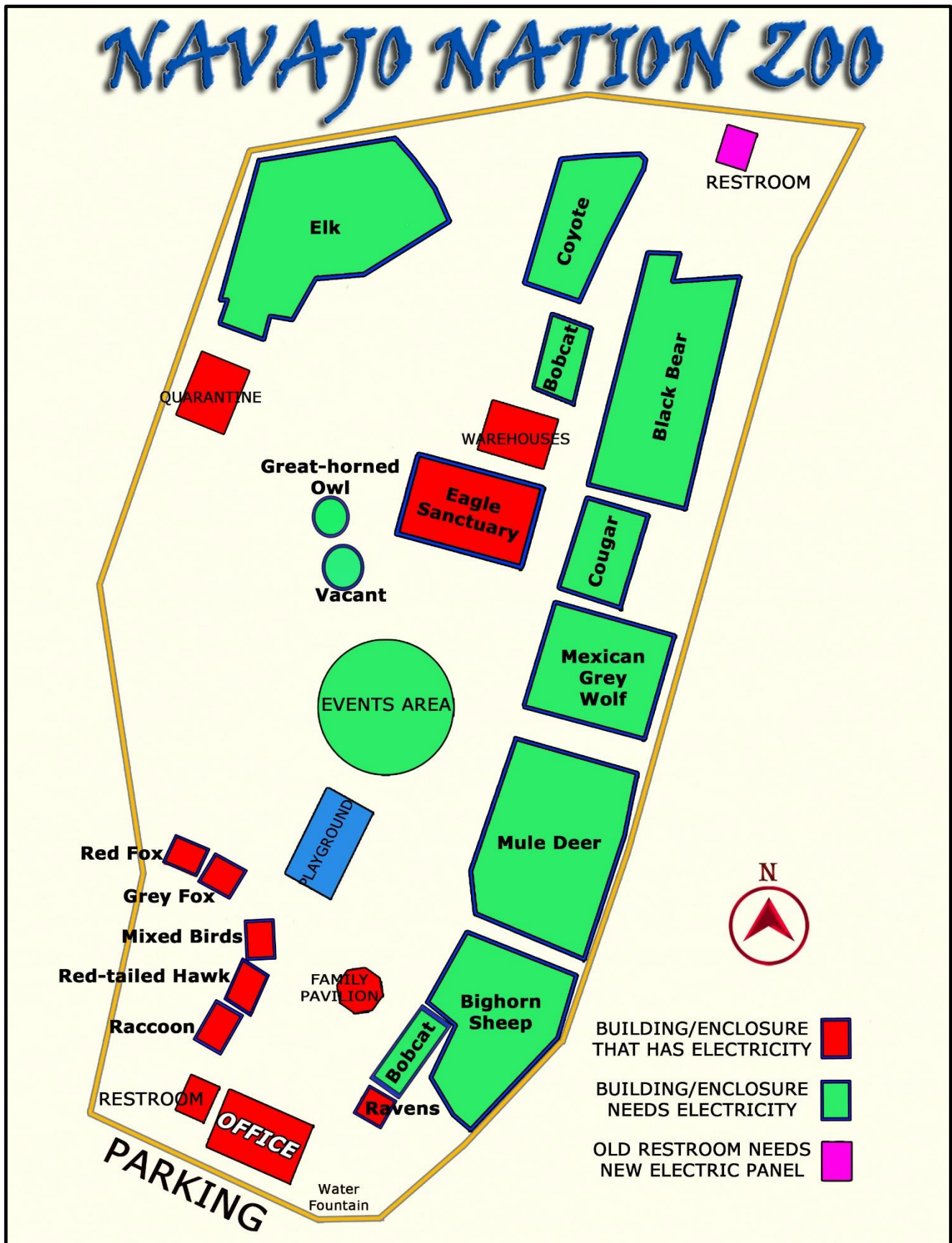
For proper estimation of construction costs, the Navajo Zoo Program will provide a site visit on JANUARY 28, 2026 at 10am, prior to deadline of proposals. Pre-proposal site visit is not mandatory for submission of proposals, but is highly recommended. Contact Brennon Kee, Acting Zoo Curator at 928-871-6573, or bkee@navajozoo.org for any other questions prior to proposal submission.

Proposals will be opened during the week **of February 16 – 20, 2026** at the Navajo Nation Zoo; the opening of proposals shall not be public.

PROPOSAL FORMAT

Proposals should be succinct and provide a detailed description of services to be provided, with an additional 1-2 pages for cost estimate to provide these services. Within the proposal, provide proof of qualifications, capabilities, and any other credentials necessary to successfully plan and execute complex electrical projects, and provide list of at least two recent projects with a contact reference for each. In addition to these three pages, offerors should provide a copy of their licenses, electrical certifications, and Certificate of Insurance that is sufficient for work on the Navajo Nation. Also, provide proof of certification if a Navajo or Indian-owned business in compliance with the Navajo Business Opportunity Act.

Fig.1 Alignment of Proposed Sidewalk between Navajo Zoo and Museum.



**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
				-				-			
or											
Employer identification number											
					-						

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

NAVAJO NATION CERTIFICATION
Regarding Debarment, Suspension, and Contracting Eligibility

Consultant/Project Name

Work Location

1. Applicant acknowledges, in accordance with the Navajo Nation Procurement Act, 12 N.N.C. §§ 301-80, to the best of its knowledge, Applicant, in either its present form or in any other identifiable capacity, that it has not:
 - a. been convicted in any jurisdiction for the commission of a criminal offense incident to obtaining, or attempting to obtain, a public or private contract or subcontract, or in the performance of such Contract or subcontract;
 - b. been convicted in any jurisdiction for embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense indicating a lack of business integrity or business honesty which currently, seriously, and directly affects responsibility as a Navajo Nation Contractor;
 - c. been convicted in any jurisdiction under any antitrust statute arising out of the submission of offers;
 - d. violated contract provisions, such as having:
 - i. deliberately failed, without good cause, to perform in accordance with the purchase description or within the time limit provided in the contract; or
 - ii. a record of failure to perform, or of unsatisfactory performance, with the terms of one or more contracts; or
 - e. been determined to be ineligible to conduct business with the Navajo Nation under the Navajo Business Opportunity Act, 12 N.N.C. §§ 201-380;
 - f. submitted bad offers where such offers are lower than the expected price, or overstate the Applicant's qualifications; and
 - g. engaged in any other cause so serious and compelling as to affect Applicant's responsibility as a Navajo Nation Contractor, including debarment or suspension by another government.
2. Applicant certifies that the individual named below is authorized to represent Applicant for purposes of the declarations in this certification, and that all such declarations are made on behalf of Applicant and all of its owners, partners, officers, members, employees, officials, agents, or parties-in-interest;
3. Applicant acknowledges that, if the Navajo Nation determines this executed Certification is untrue or not wholly accurate, the Navajo Nation shall have grounds terminate the contract award or contract and pursue other legal remedies, at the Navajo Nation's discretion.
4. Applicant certifies that, to the best of its knowledge, it is eligible to do business with the Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. §§ 1501-16 and 5 N.N.C. §§ 201-380.
5. Applicant acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

Applicant Name

Printed name individual signing on Applicant's behalf

Applicant Address

Title of individual signing on Applicant's behalf

Applicant Address

Signature of individual signing on Applicant's behalf

Applicant Address

Date

NAVAJO NATION CERTIFICATION
Regarding Non-Collusion

Consultant/Project Name

Work Location

In accordance with Navajo Nation Procurement Act, 12 N.N.C. §§ 301-80, Applicant, in either its present form or in any other identifiable capacity, certifies and acknowledges the following:

1. Applicant is submitting an offer that is genuine and not collusive or a sham to the Navajo Nation for the above-named Project;
2. Applicant is fully informed regarding the preparation and required content of its offer, including all pertinent circumstances governing submission of its offer to the Navajo Nation;
3. Applicant has in no way colluded, conspired; connived; or agreed, directly or indirectly, with any other entity, offeror, or person regarding the proposed contract for the Project, to:
 - a. submit a sham offer to the Navajo Nation, or
 - b. refrain from submitting an offer to the Navajo Nation;
4. Applicant has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any other entity, offeror, or person, to:
 - a. fix any price or fee relating to its offer or of any other entity, offeror, or person, or
 - b. fix any price, overhead, profit, reimbursement, or cost element of its offer, or that of any entity, offeror, or person;
5. Applicant has not, through any collusion, conspiracy, connivance, or unlawful written or oral agreement, secured any advantage against the Navajo Nation or against any other entity, offeror, or person interested in the proposed contract for the Project;
6. that the individual named below is authorized to represent Applicant for purposes of the declarations in this certification, and that all such declarations are made on behalf of Applicant and all of its owners, partners, officers, members, employees, officials, agents, or parties-in-interest;
7. all statements set forth herein, and in its offer submitted to the Navajo Nation, are true; and
8. that, if the Navajo Nation determines this executed Certification is untrue or not wholly accurate, the Navajo Nation shall have grounds terminate the contract award or contract and pursue other legal remedies, at the Navajo Nation's discretion.

Applicant Name

Printed name individual signing on Applicant's behalf

Applicant Address

Title of individual signing on Applicant's behalf

Applicant Address

Signature of individual signing on Applicant's behalf

Applicant Address

Date